

Fees Schedule

All costs are in New Zealand dollars

Enrolment Fees 2012

Tuition	\$12,000
(short term fees by negotiation)	
Administration fee (includes govt. levy) ..	\$ 500
Homestay (52 weeks @ \$225 per week) ...	\$11,700
Homestay Placement Fee (once only) ..	\$ 100
Insurance	\$506.20 per year
*NCEA Examination Entry	\$383.30
*Year 11,12 & 13 students only	
Total	<u>\$25,189.50</u>

Additional Costs

Stationary up to	\$150
Uniform up to.....	\$400
Sports fees approximately \$45 depending on what sport a student is playing.	
(only payable by students playing sport for the school)	

Notes

- **When paying fees please allow for bank charges and currency exchange rate.**
- **Students will also need to buy a pair of black, polished-finish, lace-up shoes for school.**
- **Students may need to pay for some personal materials used in some subjects, e.g. photography, art.**
- **Administration fee and homestay placement fee are non-refundable.**

Payment of Fees

Tuition fees must be paid in full at the time of application.

The college bank account details are:

Account name: Waitakere College
 Account number: 12 3039 0296340 00
 Bank Name: ASB Bank
 Location: West City Branch
 Shop 155-156 Westfield, West City, Henderson
 Auckland, New Zealand

Note: Some overseas banks require a Swift Code when transferring funds to New Zealand. The

Swift Code is: ASBBNZ2A

Please read the fee information carefully. Any queries in regard to fee matters should be addressed to: The Director of International Students at international@waitakere-college.school.nz or frances@waitakere-college.school.nz

Refunds Policy (Summary Only)

1. The school refund policy is based on Section 48 of the Education Amendment (No.4) Act 1991.
2. The Board may refund to the person fees they have paid after it has estimated the cost to the Board of administration costs, general costs and start up costs of a programme, ongoing tuition costs and any other fees prescribed by the board.

In order to be eligible for any refund the student /parents must apply in writing to the Director of International Students, setting out the special circumstances of the claim.

In arriving at the decision, the board of Trustees will take into consideration the special circumstances of the withdrawing student and costs already incurred by the Board. This includes salaries of the teachers and support staff and any other components of the fees already committed for the duration of the course. This amount also covers the use of the facilities and resources to date of withdrawal, including any refund of the foreign student's fees from the government.

3. Except in exceptional circumstances no refund is payable to a student who withdraws in the second half of the course. In the case of a full year student, the second half of the course commences on the first day of term three.
4. Students changing schools during the year cannot expect a refund unless there are extenuating circumstances.

Note: Full details of the Refund Policy are available on request and constitute part of the enrolment agreement between parents and the College.